

# Northampton Borough Scrutiny Panel 2 -Retail Experience



**NORTHAMPTON**  
**BOROUGH COUNCIL**

Please find enclosed the agenda and supporting papers for Scrutiny Panel 2 -Retail Experience

Date: **Wednesday, 25 April 2012**

Time: **6:00 pm**

Place: **The Jeffrey Room, St. Giles Square, Northampton, NN1 1DE.**

If you need any advice or information regarding this agenda please phone who will be able to assist with your enquiry. For further information regarding Scrutiny Panel 2 -Retail Experience please visit the website [www.northampton.gov.uk/scrutiny](http://www.northampton.gov.uk/scrutiny)

## Members of the Panel

Chair	Councillor Matthew Lynch
Panel Members	Councillor Dennis Meredith Councillor Tony Ansell Councillor Elizabeth Gowen Councillor Suresh Patel Councillor Danielle Stone

## Calendar of meetings

Date	Room
27 June 2012 5 July 2012 8 August 2012 18 October 2012 5 December 2012 14 February 2013 24 April 2013	All meetings to be held in the Jeffery Room at the Guildhall unless otherwise stated

# Northampton Borough Scrutiny Panel 2 -Retail Experience

## Agenda

Item No	Title	Pages	Action required
1	Apologies		Members to note any apologies and substitutions.
2	Deputations/ Public Addresses		<p>The Chair to note public address requests.</p> <p>The public can speak on nay agenda item for a maximum of three minutes per speaker per item. You are not required to register your intention to speak in advance but should arrive at the meeting a few minutes early, complete a Public Address Protocol and notify the Scrutiny Officer of your intention to speak.</p>
3	Declarations of Interest (including Whipping)		Members to state any interests.
4	Scope of the Review		The Scrutiny Panel to scope the Review.



## **OVERVIEW AND SCRUTINY**

### **SCRUTINY PANEL 2 – RETAIL EXPERIENCE**

#### **1. Purpose/Objectives of the Review**

To enhance the retail experience that makes people want to return to the town

To manage the transition period during the works on Grosvenor/Greyfriars, Riverside etc and protect current shops.

#### **2. Outcomes Required**

#### **3. Information Required**

#### **4. Format of Information**

#### **5. Methods Used to Gather Information**

#### **6. Co-Options to the Review**

#### **7 Equality Impact Screening Assessment**

- An Equality Impact Screening Assessment to be undertaken on the scope of the Review

## **8 Evidence gathering Timetable**

April 2012 to April 2013

- 25 April 2012 - Scoping Meeting
- 27 June – Evidence gathering
- 5 July - Evidence gathering
- 8 August – Evidence gathering
- 18 October – Evidence gathering
- 5 December – Evidence gathering
- 14 February 2013 – Evidence gathering (if required)
- 24 April – Approval of final report

Various site visits will be programmed during this period if required.

Meetings to commence at 6.00 pm

## **7. Responsible Officers**

Lead Officer            Marion Goodman, Head of Customer and Cultural Services

Co-ordinator            Tracy Tiff, Scrutiny Officer

## **8. Resources and Budgets**

Marion Goodman, Head of Customer and Cultural Services, to provide internal advice.

## **9 Final report presented by:**

Completed by 24 April 2013. Presented by the Chair of the Panel to the Overview and Scrutiny Committee and then to Cabinet.

## **10 Monitoring procedure:**

Review the impact of the report after six months (January/February 2013)